

**Notes from Nelson Civic Choir Committee  
Meeting 23 February 2023**

**Present:** Elizabeth, Robert, Todd, Kay, Jason, Lucy Davis (Community Music Manager)

**Apology:** Mary

1. Elizabeth and Todd working on the sponsorship drive package.
2. Robert working with Lucy at NCMA and Stephen Smith from Slightly Different, to see if there is an affordable Customer Management System (CSM) available that could enable more efficient and effective membership coordinating.
3. Robert continuing working on the Constitution redevelopment. Ann Briggs agreed to assist.
4. Lucy reports that she has come to grips with her position after a period of developing the role, and much learning. The Committee is delighted with her work and appreciate enormously how she now taken over much of the nuts and bolts work of running the choir and preparing for a concert which previously had to be done by the Committee.
5. MMMM Concert preparations going well. Lucy and Jill working on grant applications. Tickets will go on sale at NCMA on 1 April. Lucy working on the concert budget. Mozart's Ave Verum Corpus has been added to the programme. Jason, Susie and Todd working on poster and programme designs. Contracts mostly organised. Advertising being organised. To date, 79 people registered to sing in the concert. 15 new people. Jill has been applying for grants. Discussed possible reviewers.
6. Lucy will ensure that all bookings for NCMA facilities for 2023/2024 are pencilled in.
7. Todd has developed a form for all members to fill in and sign once new members have agreed to join the choir, per new legal requirements.
8. A meeting was held with section reps. Rosemary, soprano. Liz, alto. David, tenor. Graeme North has agreed to take over the role of bass rep.

