

Performance Report

Nelson Civic Choir Incorporated

For the year ended 31 December 2023

Compilation Report

Nelson Civic Choir Incorporated
For the year ended 31 December 2023
Cash Basis

Compilation Report to the Members of the Nelson Civic Choir Incorporated.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the performance reports of Nelson Civic Choir Incorporated for the period ended 31 December 2023.

These statements have been prepared in accordance with the accounting policies described in the notes to these performance reports.

Responsibilities

The governing body is solely responsible for the information contained in this performance report and has determined that the accounting policies used are appropriate to meet your needs and for the purpose that the performance reports were prepared.

The reports were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the performance report.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the performance report from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed. **However a review may be completed by Independent Auditors Limited - Audit Professionals.**

Independence

We have no involvement with Nelson Civic Choir Incorporated other than for the preparation of performance report and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled this performance report based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the outputs, statements and financial analysis contained in this report. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this report.



Susan Cooper Accounting Limited
217 Bridge Street
Nelson
Dated: 20 February 2024

Entity Information

Nelson Civic Choir Incorporated

For the year ended 31 December 2023

Cash Basis

Legal Name of Entity

Nelson Civic Choir Incorporated

Entity Type and Legal Basis

Incorporated Society and Registered Charity

Registration Number

CC 39598

Entity's Purpose or Mission

The objects of the choir shall be:

- * To produce choral music to a high standard
- * To provide the opportunity for members to be taught the art of choral singing

Entity Structure

Executive Committee

- * The affairs of the Choir will be administered by a committee, which will meet as required.
- * This committee will consist of the Chairperson, Secretary, Treasurer and representatives from each section of the Choir. Officers shall hold office from one AGM to the next.
- * Any financial member can be nominated as an officer of the Choir. Nominations may be verbal or in writing to the secretary.

Main Sources of Entity's Cash and Resources

Choir member subscriptions, Grants, Fundraising Income, Donations

Main Methods Used by Entity to Raise Funds

Grant Applications

Entity's Reliance on Volunteers and Donated Goods or Services

Committee and Subcommittee members time

Physical Address

48 Nile Street, Nelson 7010

Postal Address

48 Nile Street, Nelson 7010

Statement of Service Performance

Nelson Civic Choir Incorporated
For the year ended 31 December 2023
Cash Basis



Description of Entity's Outcomes

We have had a busy year in the Choir, with three inspiring performances.

Mozart – magical, mystical, monumental (13 & 14 May 2023) at NCMA:

Our guest orchestra opened the concert, then Louis Lucas-Perry, our wonderful rehearsal accompanist, performed the 'Coronation' Piano Concerto; some of us were able to watch from the stage, which is a great viewpoint! In the second half we performed Ave Verum, the Coronation Mass, then the final chorus from Die Zauberflöte. We had locals Rosemary Galton & Erica Sim, joined by visitors Sid Chand & Edward Smith, as soloists for the Mass.

Choral Peace (16 & 17 September 2023) at the Cathedral:

This performance was tied into the International Day of Peace, 21 September 2023, and we performed excerpts from Karl Jenkin's The Peacemakers along with I Was Glad, The Lord Bless You And Keep You, The Lord Is My Shepherd, You Raise Me Up, and other pieces on the theme of Peace. These were interspersed with readings from The Peacemakers by Anton Bentley, and a solo from Zoë Dee. We enjoyed a Social gathering at The Rutherford Hotel after the second performance. Then on 21 September 2023 we were involved in a Livestream performance with the TimeDate Consortium from Switzerland, and were able to show off our gorgeous part of the world before singing from the NCMA Auditorium. Part of our recordings from the weekend concerts were also broadcast around the world.

Joy To The World 2023 (1 & 2 December 2023) also at the Cathedral:

We returned to the Cathedral for our Christmas concert, with soprano soloist Caroline Burchell and her father David on the organ again. We also welcomed the Nelson Male Voice Choir, who performed three of their own pieces (including a beautiful version of O Holy Night), and joined us for a few of ours. The audience also joined in, particularly boisterously on "Five Gold Rings" for every verse of The Twelve Days Of Christmas! Then Jason called on Caroline to "solo" on the front stage with the sleighbells for Jingle Bells... so she brought out the reindeer antler headband for him to wear! The After Party was a rather noisy affair at Melrose House in the rain, but was a great way to finish the year off.

At the beginning of 2023, the Chair and Committee – Elizabeth Williams, Kay Hunter and Todd Padgett - were working hard behind the scenes to bring these concerts to fruition; myself, Richard Talbot and Jill Seeney were added to their number in March. Jason Balla, our Music Director, has been introducing new working practices, and we went through a difficult transition period involving much discussion, misunderstandings, and some disagreements. We have now developed a Production Team of volunteers from the choir who organize the concerts under Jason's direction, while the elected Committee will continue to undertake the legal, constitutional, financial & governance aspects, as well as overseeing the weekly rehearsals and other general matters. In August, I was voted as Acting Chair as Elizabeth took Leave of Absence to attend to family matters, and I would like to thank her and acknowledge the time and effort that Elizabeth put in to the Civic Choir. In the run up to the Christmas concert, the Production Team geared up, the planning and organization went smoothly, and we are confident that this new organizational structure will take us - with ease - through the next year of wonderful productions.

Statement of Service Performance

Nelson Civic Choir Incorporated

For the year ended 31 December 2023

Cash Basis

Of course, we would be unable to do any of these performances without financial backing from our Grant bodies, sponsors, and programme advertisers, and we extend our sincere appreciation to them. We would also like to express our gratitude to the Bishop, Dean and staff of the Cathedral, the CEO and staff of NCMA, and to recognize the valuable work that Lucy Davies does for us as the Community Music Manager. It is so important to have support from our soloists, instrumentalists, the choir members and their friends and family as well; so I'd like to say a huge 'thank you' all round.

Our productions would not have been possible without lots of hard work from some amazing people. Firstly, for his encouragement, vision, artistic direction, and amazing skills in teaching and conducting us, our appreciation goes to our Music Director, Jason Balla. We are also very privileged to have the talent and skills at the piano each week from our accompanist Louis Lucas-Perry. We have a wonderful Production Team, with Suzie Peacock on Design, Ann Briggs as our Stage Manager, and Sarah Holmes and Gretchen Howard sorting out the website & social media respectively. Our newer members and roles include Sarah Holmes organising Front of House; Gretchen Howard as Membership Co-ordinator; Allison Cormack organising Events; Inga Lane helping with Hospitality; and Jane Morrison sorting ticket sales, with Frances Coleman now assisting. Our new Librarian is Sarah Potter, with Patti Martin as Deputy, and - with Jason and other volunteers - they have performed a radical de-clutter and huge transformation of the 'Harry Potter' library over the summer. Joe Waller has been organising and finessing the Sponsorship process, and over the next year, Conal Atkins (Irene de Jong's husband) will kindly assist us in formalising the new Constitution. And last, but by no means least, the retiring Committee members: Elizabeth Williams, Richard Talbot, Jill Seeney, and Kay Hunter. A huge 'thank you' to you all, too.

We are looking forward to our Opera Festival (performances at NCMA on May 4 & 5), Choral Magnificence (at NCMA on August 24 & 25) and Joy to the World – a Kiwi Christmas (at the Cathedral on November 29 & 30), and already have tentative plans for 2025. I have enjoyed being a part of the Nelson Civic Choir for the last two years, and I am sure that the next two are going to be even better!

Thank you all for your support and trust in me during the last year.

Jan Brayshaw
Acting Chair, Nelson Civic Choir
19 February 2024

Statement of Receipts and Payments

Nelson Civic Choir Incorporated

For the year ended 31 December 2023

	Notes	2023	2022
Operating Receipts			
Donations, fundraising and other similar revenue	2	11,218	832
Fees, subscriptions and other receipts from members	2	15,922	9,682
Receipts from providing goods or services	2	84,230	37,373
Interest, dividends and other investment receipts	2	789	175
Other operating receipts	2	1,013	(440)
Total Operating Receipts		113,172	47,623
Operating Payments			
Payments relating to public fundraising	3	-	-
Payments relating to providing goods or services	3	91,721	46,426
Grants and donations paid	3	-	87
Other operating payments	3	12,945	8,767
Total Operating Payments		104,667	55,280
Operating Surplus (Deficit)		8,505	(7,657)
Capital Payments			
Purchase of fixed assets		-	-
Total Capital Payments		-	-
Increase (Decrease) in Bank Accounts and Cash		8,505	(7,657)
Cash Balances			
Cash and cash equivalents at beginning of period		26,008	33,664
Cash and cash equivalents at end of period		34,513	26,008
Net change in cash for period		8,505	(7,657)
Represented by:			
Westpac Cheque Account 00		17	10,021
Westpac Savings Account 25		-	15,987
Nelson Building Society - Transactional Account		8,864	-
Nelson Building Society - Savings Account		25,631	-
Total Bank Accounts and Cash at the End of the Financial Year:		34,513	26,008

Signed for and on Behalf of Incorporation

Treasurer

Chairperson

Dated:

These statements should be read in conjunction with the Notes to the Performance Report and attached Compliance Report.

Statement of Resources and Commitments

Nelson Civic Choir Incorporated

As at 31 December 2022

Cash Basis

SCHEDULE OF RESOURCES

	2023	2022
Bank accounts and cash		
Westpac Cheque Account 00	17	10,021
Westpac Savings Account 25	-	-
Nelson Building Society - Transactional Account	8,864	15,987
Nelson Building Society - Savings Account	25,631	-
Total Bank accounts and cash	34,513	26,008
	2023	2022
Other resources		
Property, Plant and Equipment		
Plant and Equipment	1,159	1,159
Total Property, Plant and Equipment	1,159	1,159
	2023	2022
Money owed to the entity		
Money owed to the entity by third parties	35	1,800
GST refund due	-	107
Total Money owed to the entity	35	1,800

SCHEDULE OF COMMITMENTS

	2023	2022
Money Payable by the Entity		
Accounts payable	1,347	-
GST payable	916	-
Total Money Payable by the Entity	2,263	-

These statements should be read in conjunction with the Notes to the Performance Report and attached Compliance Report.

Notes to the Performance Report

Nelson Civic Choir Incorporated
For the year ended 31 December 2023
Cash Basis

1. Accounting Policies

Basis of Preparation

Nelson Civic Choir Incorporated is permitted by law to apply PBE SFR-C (PS) Public Benefit Entity Simple Format Reporting - Cash (Public Sector) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

Nelson Civic Choir Incorporated is registered for goods and services tax (GST). Therefore amounts recorded in the Performance Report are exclusive of GST (if any).

Income Tax

Nelson Civic Choir Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Receipts and Payments comprise cash balances and bank balances.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in prior years.

	2023	2022
2. Analysis of Receipts		
Fundraising receipts		
Fundraising receipts	-	-
Total Fundraising and other similar receipts	-	-
Grants and Donations		
General donations	1,218	832
Grants received for administration costs	10,000	-
Total Grants and donations	11,218	832
Fees, subscriptions and other receipts from members		
Subscriptions from choir members	15,922	9,682
Total Fees, subscriptions and other receipts from members	15,922	9,682
Receipts from providing goods or services		
Grants to assist in covering concert expenses	35,789	17,680
Concert ticket sales	48,441	18,450
Advertising Income	-	1,243
Total Receipts from providing goods or services	84,230	37,373
Interest, dividends and other investment receipts		
Interest received	789	175
Total Interest, dividends and other investment receipts	789	175
Other receipts		
GST	1,013	(440)
Total Other receipts	1,013	(440)

These statements should be read in conjunction with the attached Compliance Report.

Notes to the Performance Report

Nelson Civic Choir Incorporated
For the year ended 31 December 2023
Cash Basis

2023 2022

3. Analysis of Payments

Payments related to public fundraising

Payments related to public fundraising	-	-
Total Payments related to public fundraising	-	-

Payments relating to providing goods or services

Concert advertising expenses	10,870	9,694
Concert expenses	58,879	22,140
Concert travel and accommodation expenses	3,002	-
Grants Repaid	-	307
Workshop Expenses	-	216
Rehearsal fees	18,969	11,347
Venue hire - Rehearsals	-	2,723
Total Payments relating to providing goods or services	91,721	46,426

Grants and donations paid

Donations and Scholarships	-	87
Total Grants and donations paid	-	87

Other operating payments

Charities Commission	380	(57)
NZ Choral Federation membership and insurance	365	226
Audit and Accountancy fees	795	740
Website Fees	573	295
Professional fees	10,000	7,540
Other costs	832	23
Total Other operating payments	12,945	8,767

4. Related Parties

There were no transactions involving related parties during the financial year (Last year - nil)

5. Covid-19

On 25 March 2020 New Zealand was placed in a mandatory lock down due to the global pandemic Covid-19, since this time, there has been further lockdowns and restrictions on events and gatherings. The ongoing implications of the pandemic are difficult to quantify, however they have continued to impact the Nelson Civic Choir during the year ending 31 December 2023.

6. Fixed Assets and Depreciation

The fixed assets are recorded at cost. No depreciation has been allowed.

7. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

These statements should be read in conjunction with the attached Compliance Report.