

NELSON CIVIC CHOIR INCORPORATED

ANNUAL GENERAL MEETING – MINUTES

Date: 24 February 2026

Time: 7:08 pm

Venue: Nelson Centre of Musical Arts, Nelson, New Zealand

Chairperson: Todd Padgett

Minute Secretary: Phone recording

1. Opening

The Chairperson declared the meeting open at 7:08 pm.

Welcome remarks to all in attendance:

2. Attendance

Members Present:

Alison Wallace, Alouise Pope, Charlotte Reith, Emma Hamley, Gay Bryant, Inga Lane, Jane Broughton, Louise Chaney, Lucy Rainey, Lynette Urquhart, Maggie Costello, Nancy Davis, Sarah Holmes, Steph Hoffman, Tracy McCrenor, Aniva Payne, Delyth Logan, Janet Mercer, Karen Gibson, Mary Bronsteter, Neroli Amyes, Rita Joy, Shona Idle, Sian Holden, Sunmi Kang, Suzie Peacock, Andrea King, Ann Briggs, Anne Brow, Christine Burn, Gretchen Howard, Joe Waller, John Foes-Lamb, John Potter, Noel Stephens, Dallas Fenemor, Ian Buick, John Taber, Todd Padgett

Number present: **39**

Apologies Received From:

Alison McRae, Anne Doyle, Anne HARRY, Debbie de Geus, Hanna Zschocke, Helen McDonnell, Irene de Jong, Linda Dawe, Linda Wareing, Megan Thomas, Patti Martin, Rosemarie Amos, Allison Cormack, Antje Kleinmans, Liivi James, Lois Mills, Miriam Martin, Pam Henson, Alistair Webber, Andrea Hellens, David Featherstone, Graeme North, Peter Field

Motion: That the apologies be accepted.

Moved by: Todd Padgett Seconded by: Alouise Pope

Carried

3. Confirmation of Quorum

The Chair confirmed that a quorum is present. Under our Constitution, a quorum for a General Meeting is 25% of current Choir members. As at today's date, we have 39 members present, which satisfies the quorum requirement.

The meeting was declared duly constituted and open.

4. Confirmation of Minutes of Previous AGM

Minutes of the AGM held on **25 February 2025** had been previously circulated.

Motion: *That the Minutes of the AGM held on 25 February 2025 be confirmed as a true and correct record.*

Moved by: **Ian Buick** Seconded by: **Noel Stephens**

Carried

5. Matters Arising from Previous Minutes

There are no matters arising.

6. Chairperson's Annual Report:

This report has been previously circulated and taken as read

Motion: *That the Chairperson's Report be accepted.*

Moved by: **Todd Padgett** Seconded by: **Lucy Rainey**

Carried

7. Music & Artistic Directors Report:

This report has been previously circulated and taken as read

Motion: *That the Music & Artistic Directors Report be received.*

Moved by: **Todd Padgett** Seconded by: **Tracy McCrenor**

Carried

8. Treasurer's Report and Financial Statements

The Treasurer Gretchen Howard addressed the meeting regarding the financial position of the Nelson Civic Choir for the year ended 31 December 2025 and stated that we closed the year with an operating surplus of more than \$10,000.

The Choir's Performance Report for the year ended 31 December 2025, including the Statement of Financial Performance and Statement of Financial Position, has been prepared by Cooper Savage Chartered Accountants and had been previously circulated and was taken as read.

Motion: *That the Nelson Civic Choir Incorporated Performance Report, including the Statement of Financial Performance and Statement of Financial Position for the year ended 31 December 2025, as prepared by Cooper Savage Chartered Accountants, be received and adopted.*

Moved by: **Gretchen Howard** Seconded by: **Ann Briggs**

Carried

9. Election of Committee Members

As the current Chairperson running this meeting and was also a nominee for the position of Chairperson, Ann Briggs who is also a member of the choir chaired the election of Committee members.

Nominations received:

Chairperson: **Todd Padgett**

Deputy Chair: **Inga Lane**

Secretary: **Irene de jong**

Treasurer: **Gretchen Howard**

Committee Member: **Ian Buick**

Committee Member: **John Potter**

Motion: *That as the number of nominations does not exceed the number of positions available, I propose these nominees be duly elected to their respective roles.*

Moved by: **Joe Waller** Seconded by: **Noel Stephens**

Method of election: Show of hands

Votes For: **ALL**

Against: **0**

Abstentions: **0**

10. Adoption of New Constitution

A draft of the proposed new Nelson Civic Choir Constitution that's required too be reregistered with the Companies Office, has been circulated to all members in advance of this meeting.

Special Resolution:

That the revised Nelson Civic Choir Incorporated Constitution as circulated be adopted, and authorise the Committee to lodge it with the Companies Office for reregistration under the Incorporated Societies Act 2022.

Moved by: **Todd Padgett** Seconded by: **Tracy McCrenor**

Method of election: Show of hands

Votes For: **ALL**

Against: **0**

Abstentions: **0**

Resolution Carried

11. Membership Subscription for 2027

Motion: the annual membership subscription for the 2027 financial year be set at \$200.

Moved by: Todd Padgett Seconded by: Nancy Davis

Method of election: Show of hands

Votes For: **ALL**

Against: **0**

Abstentions: **0**

Resolution Carried

12. General Business

No new items were submitted or discussed.

13. Next AGM

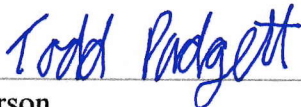
To be held in February 2027 (date to be confirmed).

14. Meeting Closure

There being no further business, the Chair declared the meeting closed at 7:25 pm.

SIGNATURE

Signed as a true and correct record:



Chairperson

Date: 25 February 2026