

Minutes of Nelson Civic Choir Committee Meeting

Date: Monday, 8 June 2026

Time: 6:42 pm

Location: Irene de Jong Residence

Chairperson: Todd Padgett

Minute taker: Secretary

1. Attendance / Apologies

Present: Todd Padgett, Inga Lane, Irene de Jong, Gretchen Howard, Jason Balla, Ian Buick, John Potter

Apologies: Nil

2. Confirmation of Previous Minutes

Previous meeting: Wednesday, 11 May 2026

Resolution: That the minutes be accepted and confirmed as a true and correct record.

3. Matters Arising from Previous Minutes

- NCMA provided NCC with credit towards the next corner sign.
- Bob Bickerton will complete the video editing upon his return to Nelson. Jason Balla will work with Bob on the final concert video recording.
- Jason to speak with Joanna Forbes L'Estrange prior to finalising the concert video recording.
- Workshop flyers have been printed for distribution.
- Pricing for minimum poster orders was discussed.
- The choir website address needs to be included on all flyers and promotional materials..

4. Financial Report

- Financial report was circulated to committee prior to meeting.
- Grant funding guidelines and compliance requirements were discussed.
- It was agreed that unused grant funding would be returned to The Mainland Foundation.
- Profit from *Choral Kaleidoscope* concert was reported as approximately \$15,000.
- It was agreed that the balances of the Nelson Building Society Non-Profit and C Call accounts be reviewed on a quarterly, with the aim of maintaining approximately \$25,000 in the Non-Profit account and transferring any surplus funds to the C Call account.

5. Current Projects/ Concert Planning

Choral Workshops:

- Scheduled for August 11th, 18th, 25th and the 1st of September from 7:00 pm - 8:30 pm in the NCMA recital room with free public admission.
- Fifty A4 posters will be printed and distributed throughout Nelson, Richmond etc.
- Ensure that the choir website address and email contact information are included on all promotional materials.

- NCC will fund five rehearsals and NCMA will fund two rehearsals for both the Choral Workshops and 125th Anniversary Concert.
- John Potter to follow up with the *Nelson Weekly* regarding a possible article during the last week of July.
- Design for the roadside signage to be approved, with installation planned approximately three weeks prior to the event.
- List the choral workshops on the New Zealand Choral Federation website.

Nelson Centre of Musical Arts - 125th Anniversary Concert:

Concert Date: Saturday the 26th of September at Nelson Centre of Musical Arts

- Tentative combined NCC/Chroma rehearsals are scheduled for Tuesdays, 15th and 22nd of September from 7:00 pm - 9:00 pm at NCMA.
- Dress rehearsal scheduled for Saturday, 26 September from 10:00 am to 12:00 pm

Proposed Music Repertoire for NCC & CC:

- Haydn - Motet *Insanae et van curae*
- Lloyd Webber - *Pie Jesu* from Requiem
- Haydn - *The heavens are Telling* from The Creation

Mystic Christmas Concert:

Concert Dates: 4th and 5th of December in the Nelson Cathedral

- Mary Bronsteter and Jodie Thomas to collaborate on grant applications.
- It was suggested that Jason ask Tim Wayne Wright join us as a soloist.
- Orchestra size is expected to be approximately 25 to 30 players.
- Ticket prices are yet to be confirmed but are expected to range between \$30 and \$35.
- Post-concert function has been booked at Green Gables Retirement Village, Nelson.
- NCC will be permitted to provide food and beverages if we choose to.

7. Other Business

No additional business was raised

8. Next meeting

Date: 1 July 2026

Time: 10:30 am

Venue: Roundhay Village , 105 Kawai Street, Nelson

9. Meeting Closure

The meeting closed at 7:45 pm

Signed: _____

Todd Padgett

Chairperson - Todd Padgett