

Minutes of Nelson Civic Choir Committee Meeting

Date: Wednesday, 1 July 2026

Time: 10:32 am

Location: Roundhay Village, 105 Kawai Street, Nelson

Chairperson: Todd Padgett

Minute taker: Todd Padgett

1. Attendance / Apologies

Present: Todd Padgett, Inga Lane, Jason Balla, Ian Buick, John Potter

Apologies: Irene de Jong, Gretchen Howard

2. Confirmation of Previous Minutes

Previous meeting: Monday, 8 June 2026

Resolution: That the minutes be accepted and confirmed as a true and correct record.

3. Matters Arising from Previous Minutes

- Bob Bickerton has completed the video editing of the 'Choral Kaleidoscope' concert and is awaiting final approval from Jason Balla. As soon as this has been done, the video will be downloaded onto the Nelson Civic Choir YouTube Channel.
- Workshop flyers have been printed with the NCC website address and contact email and are ready for distribution.

4. Financial Report

- Financial report was circulated to committee prior to meeting.
- Grant funding guidelines and compliance requirements were discussed.
- It was agreed that unused grant funding would be returned to The Mainland Foundation.
- Profit from *Choral Kaleidoscope* concert was reported as approximately \$15,000.
- It was agreed that the balances of the Nelson Building Society Non-Profit and C Call accounts be reviewed on a quarterly basis, with the aim of maintaining approximately \$25,000 in the Non-Profit account and transferring any surplus funds to the C Call account.

5. Current Projects/ Concert Planning

Choral Workshops:

- Scheduled for August 11th, 18th, 25th and September 1 from 7:00 pm - 8:30 pm in the NCMA recital room with free public admission.
- Correct the NCMA listing for the Adult Short Course to show that the 'Choral Workshops' will start at 7:00 pm and end at 8:30 pm for each one of the four dates and listed as a free course and that there will be no \$45 NCMA membership fee required.
- Agreed to a mutual exchange of participant email lists between NCC and NCMA.
- Both Miyazu and Bishopdale Signboards advertising the choral workshops will be put up on Sunday 26 July and taken down on Sunday the 23 August 2026.
- Booked Nelson State Cinema advertisement to run from the Thursday 6 of August thru Wednesday 19 August.

- Approved a half-page landscape ad to be published in the Nelson Weekly on Wednesday the 29th of July edition. The deadline for submitting the finished ad copy is 5:00 pm on Friday the 24th of July.
- The Nelson Weekly will include a listing for our Choral Workshops in the Community Notices section of the Friday the 24th of July edition.
- Fifty A4 posters are printed and distributed throughout Nelson, Richmond and Stoke the week of the 17th to 23rd of August. Ian Buick to distribute the Stoke and Richmond posters and Todd Padgett will distribute the Nelson posters.
- List the choral workshops on the New Zealand Choral Federation website.
- Send a bulk email to all Nelson Civic Choir Members the week of 6 August with Choral workshop schedules and upcoming events information and dates.

Nelson Centre of Musical Arts - 125th Anniversary Concert:

Concert Date: Saturday the 26th of September at Nelson Centre of Musical Arts

- Tentative combined NCC/Chroma rehearsals are scheduled for Tuesdays, 15th and 22nd of September from 7:00 pm - 9:00 pm at NCMA.
- Dress rehearsal scheduled for Saturday, 26 September from 10:00 am to 12:00 pm

Proposed Music Repertoire for NCC & CC:

- Haydn - Motet *Insanae et vanae curae*
- Lloyd Webber - *Pie Jesu* from Requiem
- Haydn - *The Heavens Are Telling* from The Creation
- Discussed the need for a bass soloist for *The Heavens Are Telling* Chorus.
- Estimated expenses for the NCC portion of the concert to be between \$4,500 and \$5,000
- Determined that current donor funds and membership fees (\$7,000 total) are sufficient to cover costs without applying for any new grant applications.
- Contact Kyoko Takashima about her availability to play the organ parts for the Haydn pieces.

Mystic Christmas Concert:

Concert Dates: 4th and 5th of December in the Nelson Cathedral

- Proposed hiring two high-caliber soloists with fees of \$1,500 each plus travel and hotel allowances.
- Budgeted approximately \$5,000 for 20-piece orchestra.
- Reviewed Cathedral venue hire fees of approximately \$2,600 to \$1,700 per day, including event management and tech.
- Set ticket prices at \$35 for general admission, \$30 for seniors and students and children 11 and under will receive free admission.
- Contact Joel Amosa, Katherine Winitana and Elisha Fa'i-Sololano to gauge their interest and availability to perform in the 'Mystic Christmas' concert.
- Forward the Nelson Cathedral venue hire pricing to all committee members.

6. Other Business

- Discussed a request from Myles Payne for NCC Committee Members to undergo Fire warden orientation and training for the NCMA Building.
- Addressed issue regarding printing charges as NCMA is not able to recover printing records.

7. Next meeting

Date: Wednesday, 5 August 2026

Time: 10:30 am

Venue: Roundhay Village , 105 Kawai Street, Nelson

8. Meeting Closure

The meeting closed at 11:25 am

Signed: Todd Padgett
Chairperson - Todd Padgett