

Minutes of Nelson Civic Choir Committee Meeting

Date: Wednesday, 5 August 2026

Time: 10:35 am

Location: Roundhay Village, 105 Kawai Street, Nelson

Chairperson: Todd Padgett

Minute taker: Todd Padgett

1. Attendance / Apologies

Present: Todd Padgett, Inga Lane, Jason Balla, Gretchen Howard, Ian Buick, John Potter

Apologies: Irene de Jong

2. Confirmation of Previous Minutes

Previous meeting: Wednesday, 1 July 2026

Resolution: That the minutes be accepted and confirmed as a true and correct record.

3. Matters Arising from Previous Minutes

- NCMA Choral Workshops registration is online
- Miyazu & Bishopdale Roadway Signboards were installed on Sunday 26 of July and will be taken down on Sunday 23 of August.
- The Nelson State Cinema Advertisement will be running thru Wednesday 19 August.
- The Nelson Weekly Add was placed on 29 July.

4. Correspondence

- A significant portion of the correspondence during the past month involved registrations for the upcoming SING Choral Workshops.

5. Financial Report

- The Financial report was circulated to committee prior to the meeting.

Resolution: That the Financial Report be accepted and confirmed as a true and correct record.

- Agreed to continue using the NCMA photocopier for convenience despite noted billing inaccuracies.
- Agreed to sponsor two vocal scholarships at \$100 each, to the 2026 NCMA Scholarship Competition matching the Nelson Civic Choir's contribution from the previous year.
- Resolved to pay outstanding bills to the signboard printers and NCMA for printing services.

6. Current Projects/ Concert Planning

SING Choral Workshops: Status and Planning

- Confirmed 24 new registrants and 59 returning choir members for the upcoming workshops.
- Inga Lane (Lobby Stairs) and John Potter (Front Door) to greet and guide attendees to the Choral Workshop, rehearsal room.
- John Tabor to preparing name badges for participants.
- The committee agreed to waive a Nelson Civic Choir registration fee for new SING Choral Workshops participants who choose to perform in the NCMA 125th Anniversary Concert on Saturday the 26th of September, with the aim of encouraging participant retention and ongoing membership.
- Ian Buick will show the new Choral Workshop attendees to their sections.

- Set a \$75 membership fee for new participants who wish to sing in the Mystic Christmas Concert in the Nelson Cathedral 4 and 5 December

Nelson Centre of Musical Arts - 125th Anniversary Concert:

Concert Date: Saturday the 26 of September at Nelson Centre of Musical Arts

- Planned collaboration with Chroma Chamber Choir and the Nelson Symphony Orchestra.
- Anticipated a combined choir of 80 to 90 singers and a 30-piece orchestra.
- Confirmed soloists Rosemary Galten (soprano) and Saul Gibney (tenor).

Mystic Christmas Concert:

Concert Dates: 4 and 5 December in the Nelson Cathedral

- Secured the Cathedral for a Friday evening concert and a Saturday matinee at 3:00 PM.
- Contracted soloists Katherine Winitana and Ipu Laga'aia for a fee of \$1,200 each, plus travel expenses between \$400 and \$500.
- Planned for an orchestra of approximately 20 players and David Burchell on the organ.
- Tasked Mary Bronsteter and Jodie Thomas with preparing grant applications for venue hire, soloists, and technical costs.
- Agreed to approach the Nelson Male Voice Choir about using their choir risers for the Mystic Christmas Concert.

7. General Business

- Discussed the need for broader committee access to Google Drive and Airtable to ensure administrative continuity.
- Discussed the upcoming expiration of the Music Director's contract at the end of the year.
- Considered moving from one-year contracts to two- or three-year terms to facilitate long-term planning.

8. Marketing & Outreach

- Planned to capture video clips and photos during workshops for social media and website promotion.
- It was agreed that Todd Padgett would upload the video of the choir's last concert *Choral Kaleidoscope*, to the Nelson Civic Choirs YouTube channel.
- The Committee decided not to participate in the "My Time, My Life" event at Founders Park due to the 10-day notice period.
- Agreed to send the August Issue of the NCC Concert News to Friends, Sponsors and Supporters of the Nelson Civic Choir.

9. Next meeting

Date: Wednesday, 2 September 2026

Time: 10:30 am

Venue: Roundhay Village , 105 Kawai Street, Nelson

10. Meeting Closure

The meeting closed at 11:35 am

Signed: _____


Chairperson - Todd Padgett